NAMI North Carolina Position Description

#### Community Inclusion Director

**ABOUT NAMI NC**

NAMI North Carolina (NAMI NC) has been in place for over 30 years, and we are working toward a world where all persons affected by mental illness live healthy, fulfilling lives supported by a supportive and caring community. We provide support, education, advocacy, and public awareness so that all affected by mental illness can build better lives.

**ABOUT THIS ROLE**

We’re hiring a Community Inclusion Director, who will develop and expand NAMI North Carolina’s growing Community Inclusion (CI) Program. NAMI NC adheres to the definition of CI developed by [Mark Salzer of Temple University](http://www.tucollaborative.org/): “The opportunity to live in the community and to be valued for one’s uniqueness and abilities like everyone else.” Salzer and other health professionals have come to believe that social connection is a basic human need. Indeed, [research has shown](https://www.inc.com/amy-morin/americas-loneliness-epidemic-is-more-lethal-than-smoking-heres-what-you-can-do-to-combat-isolation.html) that loneliness and isolation have the same impact on one’s health as smoking 15 cigarettes a day.

Since 2019 NAMI NC has offered what we call traditional CI, which offers welcoming and safe social opportunities for individuals with mental health conditions in arenas such as libraries, downtown art districts, and (thanks to COVID) online events. The next step is to build on that success by expanding to serve persons with lived experience as they learn to live independently. Specifically, we aim to serve those with serious and persistent mental illness who are involved with [Transitions to Community Living](https://www.ncdhhs.gov/about/department-initiatives/transitions-community-living) (TCL) program funded by the North Carolina Department of Health and Human Services. Our CI programs will help TCL participants develop natural supports in the areas of support for employment, life skills, and social connection. This role will report to the Executive Director.

Candidates who have lived experience with mental health conditions—either personally or with a loved one—are encouraged to apply. We seek an inclusive environment in our office and programming; we invite applicants from traditionally underserved populations to apply.

**WHAT YOU WILL DO**

In Summary

* Provide trainings on CI and TCL to NAMI Affiliates and other nonprofit organizations
* Administer mini-grants to NAMI Affiliates and others, and work with them to develop traditional CI projects and CI initiatives in the area of TCL
* Collaborate with organizations around the state ([LME-MCOs](https://www.ncdhhs.gov/providers/lme-mco-directory), etc.) whose mandates include advancing the needs of persons re-entering the community
* Participate in the TCL State Barriers Committee.
* Build relationships with other organizations that focus on Community Inclusion and Transitions to Community Living across North Carolina
* Provide Community Inclusion and Transitions to Community Living trainings
* Consult and provide oversight in areas where NAMI services are not in place but local stakeholders want to offer CI-TCL activities
* Build relationships with NAMI NC stakeholders, including NAMI NC and affiliate staff, board members, committee members, health providers, individuals with mental health conditions and the general public

CI and TCL Program Management

* Work with affiliates and other organizations to develop CI grant applications
* Create and/or edit project summaries and budgets as needed
* Help local groups complete applications and get approval from the NC DHHS Mental Health, Developmental Disabilities and Substance Abuse Services
* Monitor spending, collect receipts, and submit for reimbursement
* Ensure projects are completed on time and reports are submitted
* Support and encourage facilitators of the TCL Peer Support group, which is based on NAMI Connection Recovery Support Groups
* Recommend occasional TCL and CI speakers for weekly webinar, Thursdays with NAMI

Additional duties

* Be a member of NAMI North Carolina’s annual fundraising walk team
* Help with planning the annual conference
* Learn to answer the NAMI NC Helpline and take calls occasionally
* Support various meetings of the NAMI NC Board of Directors
* Miscellaneous tasks as assigned

**WHAT YOU WILL BRING**

* Previous experience in program development and program management
* Bachelor’s degree or equivalent combination of training and experience required
* Expertise in building relationships with others, where they feel heard and respected
* Demonstrated ability to communicate empathetically and directly through verbal and written communication
* Ability to work in an environment where multiple projects are in process and completed in a timely manner
* Energy and experience with mentoring, coaching, and/or public speaking
* Attention to detail in writing projects and budgets
* Commitment to advancing the mission of NAMI NC
* The ability to work some evenings and weekends, with occasional travel

**MORE ABOUT THIS POSITION**

* Non-exempt, salaried position with the pay range from $50,000 - $56,595 per year, dependent upon experience and qualifications
* Benefit package includes general healthcare, dental, vision, and 401K
* The position is on site at the NAMI NC office in Raleigh, North Carolina, with the opportunity for periodic remote work

To apply, send a cover letter and resume to Executive Director Garry Crites at gcrites@naminc.org.